

Teller Security Audit

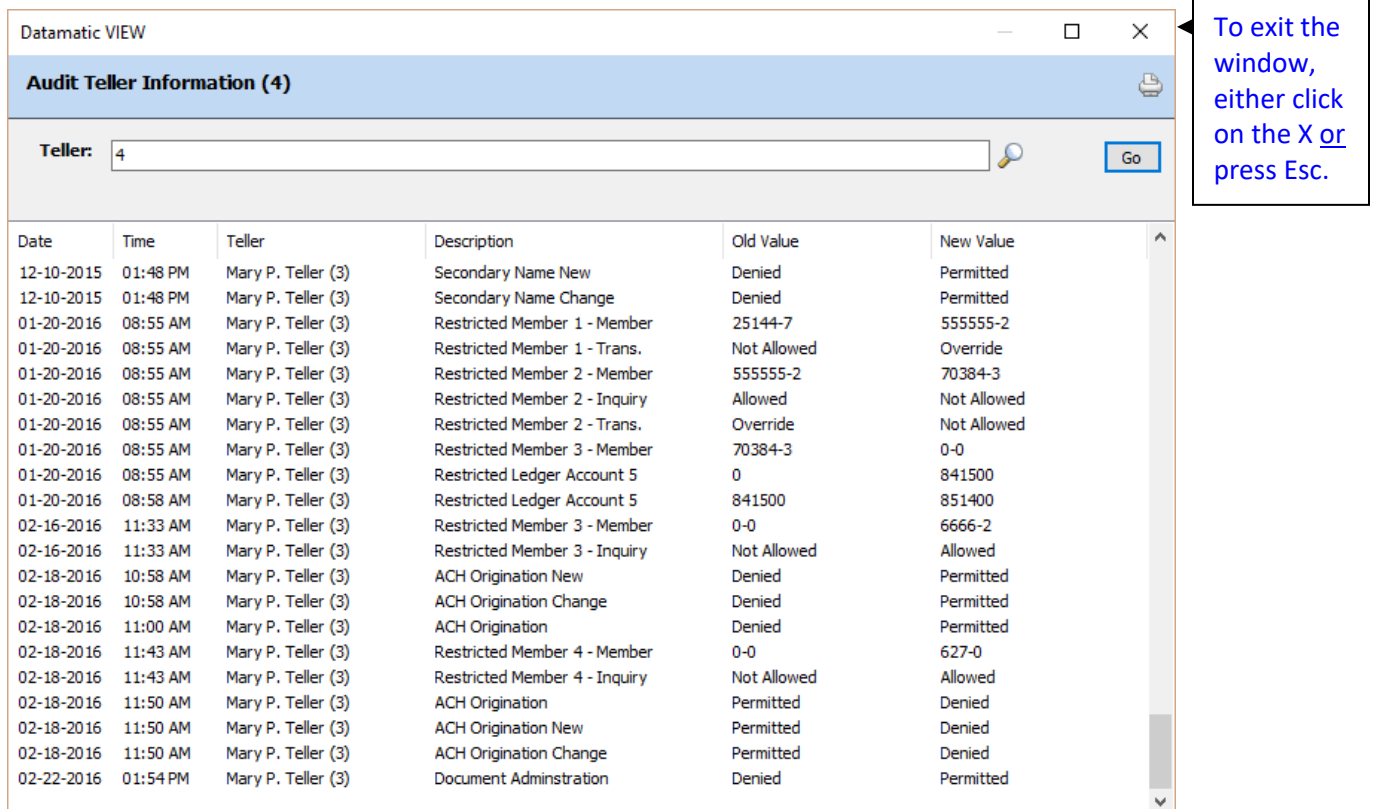
Make one of the following selections:

- “Other Inquiries” under Member on the Navigation Bar
- Go on the Menu Bar then “Other Inquiries”
- Ctrl + I

Next select the Audit folder then select **Teller Information**. The Teller Information option is used to view changes made to the security options for a specific employee.

Enter the teller number then press enter or click on Go. If the teller number is not known, click on the magnifying glass to the right of the Teller field to search for the teller number.

The system displays.



Date	Time	Teller	Description	Old Value	New Value
12-10-2015	01:48 PM	Mary P. Teller (3)	Secondary Name New	Denied	Permitted
12-10-2015	01:48 PM	Mary P. Teller (3)	Secondary Name Change	Denied	Permitted
01-20-2016	08:55 AM	Mary P. Teller (3)	Restricted Member 1 - Member	25144-7	555555-2
01-20-2016	08:55 AM	Mary P. Teller (3)	Restricted Member 1 - Trans.	Not Allowed	Override
01-20-2016	08:55 AM	Mary P. Teller (3)	Restricted Member 2 - Member	555555-2	70384-3
01-20-2016	08:55 AM	Mary P. Teller (3)	Restricted Member 2 - Inquiry	Allowed	Not Allowed
01-20-2016	08:55 AM	Mary P. Teller (3)	Restricted Member 2 - Trans.	Override	Not Allowed
01-20-2016	08:55 AM	Mary P. Teller (3)	Restricted Member 3 - Member	70384-3	0-0
01-20-2016	08:55 AM	Mary P. Teller (3)	Restricted Ledger Account 5	0	841500
01-20-2016	08:58 AM	Mary P. Teller (3)	Restricted Ledger Account 5	841500	851400
02-16-2016	11:33 AM	Mary P. Teller (3)	Restricted Member 3 - Member	0-0	6666-2
02-16-2016	11:33 AM	Mary P. Teller (3)	Restricted Member 3 - Inquiry	Not Allowed	Allowed
02-18-2016	10:58 AM	Mary P. Teller (3)	ACH Origination New	Denied	Permitted
02-18-2016	10:58 AM	Mary P. Teller (3)	ACH Origination Change	Denied	Permitted
02-18-2016	11:00 AM	Mary P. Teller (3)	ACH Origination	Denied	Permitted
02-18-2016	11:43 AM	Mary P. Teller (3)	Restricted Member 4 - Member	0-0	627-0
02-18-2016	11:43 AM	Mary P. Teller (3)	Restricted Member 4 - Inquiry	Not Allowed	Allowed
02-18-2016	11:50 AM	Mary P. Teller (3)	ACH Origination	Permitted	Denied
02-18-2016	11:50 AM	Mary P. Teller (3)	ACH Origination New	Permitted	Denied
02-18-2016	11:50 AM	Mary P. Teller (3)	ACH Origination Change	Permitted	Denied
02-22-2016	01:54 PM	Mary P. Teller (3)	Document Administration	Denied	Permitted

Figure 1

The Date, Time and Teller name and number (signed on at the work station when the file maintenance was done) are displayed, as well as, the Description of the field that was changed. Notice the Old Value and the New Value to see what was changed.