



System Settings | Automated Transaction Setup



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AUTOMATED TRANSACTION SETUP

Overview

The **Automated Transaction Setup** defines descriptions for share closeout transactions, IRA Federal and State withholding ledger offsets, dividend and penalty parameters, loan disbursal ledger offsets, post methods and descriptions.

Datamatic VIEW
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Automated Transaction Setup
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Share Closeout
Ledger Offsets

	Description		Description
Cash W/D 275:	<input type="text"/>		Share Dividend 107: <input type="text"/>
Check W/D 275:	<input type="text"/>		CD Interest 127: <input type="text"/>
Transfer W/D 275:	<input type="text"/>		CD Penalty 237: <input type="text"/>
Transfer Deposit 103:	<input type="text"/>		
IRA Tax Federal:	<input type="text"/> 🔍		IRA Tax State: <input type="text"/> 🔍
Post Dividends:	Yes ▾		Minimum Dividend: <input type="text"/>
Post Penalties:	Yes ▾		Minimum Penalty: <input type="text"/>
Penalty Grace Days:	<input type="text"/>		



Save

Share Closeout


















Field	Comments
Cash W/D 275	Description
Share Dividend 107	Description
Check W/D 275	Description
CD Interest 127	Description
Transfer W/D 275	Description
CD Penalty 237	Description

Share Closeout			
Field	Comments		
Transfer Deposit 103	Description		
IRA Tax Federal	Ledger Account		
IRA Tax State	Ledger Account		
Post Dividends	Post dividends with share closeout		
	Y	Yes	Post dividends
	N	No	Do not post dividends
Minimum Dividend	Minimum dividend amount		
Post Penalties	Post penalties with CD early withdrawal		
	Y	Yes	Post penalties
	N	No	Do not post penalties
Minimum Penalty	Minimum penalty amount		
Penalty Grace Days	Number of days after a CD matures before a penalty is assessed		

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Automated Transaction Setup  

Share Closeout | Ledger Offsets

	Ledger Account		Post Method	Description
Property/Mortgage Insurance:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Closing Costs:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Appraisal Fees:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Recording Fees:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Title Fees:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Filing Fees:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Non-Filing Fees:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Other Fees:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Financed Sgl Prem Life Ins:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Financed Sgl Prem Disability Ins:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Prepaid Finance Charges/Points:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
G.A.P. Insurance:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Extended Warranties:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Safe Deposit Box Fees:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Loan Extension Fees:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
G.A.P. Insurance to CU:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>
Extended Warranties to CU:	<input type="text"/>		Main Office <input type="text" value="v"/>	<input type="text"/>

Save

Ledger Offsets

Field	Comments	
Closing Costs	Ledger Account	Closing Costs Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
Appraisal Fees	Ledger Account	Appraisal Fees Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
Recording Fees	Ledger Account	Recording Fees Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
Title Fees	Ledger Account	Title Fees Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
Filing Fees	Ledger Account	Filing Fees Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
Non-Filing Fees	Ledger Account	Non-Filing Fees Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
Other Fees	Ledger Account	Other Fees Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch

Ledger Offsets

Field	Comments	
	Description	Credit Union Defined Memo Entry
Financed Single Premium Life Insurance	Ledger Account	Financed Single Premium Life Insurance Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
Financed Single Premium Disability Insurance	Ledger Account	Financed Single Premium Disability Insurance Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
Prepaid Finance Charges/Points	Ledger Account	Prepaid Finance Charges/Points Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
G.A.P. Insurance	Ledger Account	G.A.P. Insurance Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
Extended Warranties	Ledger Account	Extended Warranties Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
Safe Deposit Box Fees	Ledger Account	Safe Deposit Box Fees Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
	Description	Credit Union Defined Memo Entry
Loan Extension Fees	Ledger Account	Loan Extension Fees Ledger Account

Ledger Offsets

Field	Comments	
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
		By Teller Branch
Description	Credit Union Defined Memo Entry	
G.A.P. Insurance to CU	Ledger Account	G.A.P. Insurance to CU Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
By Teller Branch		
Description	Credit Union Defined Memo Entry	
Extended Warranties to CU	Ledger Account	Extended Warranties to CU Ledger Account
	Post Method	Selections for entry allocation
		Main Office
		By Member Branch
By Teller Branch		
Description	Credit Union Defined Memo Entry	



Note

Descriptions that are left blank use a short memo with the member account.

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